

It is very important that you understand the enclosed information. If you need more help, because English is not your first language, please contact Luton Borough Council's Admissions Team on 01582 548016 as soon as possible. When contacting us, please give us your name, address and telephone number and language you speak to enable us to call you back with a translator.

Bengali

এখানে দেওয়া খবরাখবর আপনার জন্য জানা অত্যন্ত প্রয়োজনীয়। ইংরেজি আপনার প্রথম ভাষা না হওয়ার জন্য যদি আরও সাহায্যের দরকার হয়, তাহলে যত তাড়াতাড়ি সম্ভব, মেহেরবানি করে ০১৫২৮ ৫৪৮০১৬ নম্বরে, লুটন বার্যা কাউন্সিলের অ্যাডমিশন টীমের সাথে যোগাযোগ করবেন। আমরা যাতে একজন বাংলা অনুবাদকের সাহায্যে আপনার সাথে যোগাযোগ করতে পারি এজন্য, আমাদের সাথে যোগাযোগ করার সময়, মেহেরবানি করে আপনার নাম, ঠিকানা, টেলিফোন নম্বর এবং আপনি যে ভাষায় কথা বলেন, সে সব জানাবেন।

Punjabi

ਤੁਸੀਂ ਨੱਥੀ ਜਾਣਕਾਰੀ ਨੂੰ ਸਮਝਣਾ ਬਹੁਤ ਮਹੱਤਵਪੂਰਨ ਹੈ। ਜੇ ਤੁਸੀਂ ਹੋਰ ਮਦਦ ਚਾਹੀਦੀ ਹੈ ਕਿਉਂਕਿ ਅੰਗ੍ਰੇਜ਼ੀ ਤੁਹਾਡੀ ਮੂਲ ਭਾਸ਼ਾ ਨਹੀਂ ਹੈ। ਕਿਰਪਾ ਕਰਕੇ ਜਿਨ੍ਹਾਂ ਛੇਤੀ ਹੋਵੇ ਲੁਟਨ ਬੋਰੋ ਕਾਉਂਸਿਲ ਐਡਮਿਸ਼ਨ ਟੀਮ ਨਾਲ 01582 548016 ਤੇ ਸੰਪਰਕ ਕਰੋ। ਸੰਪਰਕ ਕਰਦੇ ਸਾਨੂੰ ਆਪਣਾ ਨਾਮ, ਪਤਾ ਅਤੇ ਟੈਲੀਫੋਨ ਨੰਬਰ ਅਤੇ ਆਪਣੀ ਮੂਲ ਭਾਸ਼ਾ ਦੀ ਜਾਣਕਾਰੀ ਵੀ ਦਿਉ ਤਾਂ ਜੋ ਅਸੀਂ ਤੁਹਾਨੂੰ ਅਨੁਵਾਦਕ ਨਾਲ ਤੁਹਾਨੂੰ ਛੇਨ ਤੇ ਸੰਪਰਕ ਕਰ ਸਕਣ।

Urdu

یہ بات بہت اہم ہے کہ آپ کو ان معلومات کو سمجھیں۔ اگر آپ کو مزید مدد کی اس لئے ضرورت ہے کہ اگر آپ کی پہلی زبان نہیں ہے تو براہ مہربانی جلد از جلد لیوٹن باروکولس کی داغ بیل سے 01582 548016 پر رابطہ قائم کیجئے۔ جب آپ ہم سے رابطہ قائم کریں تو براہ مہربانی اپنا نام، پتہ اور فون نمبر اور جزیبان آپ بولتے ہیں اس سے ہمیں آگاہ کریں تاکہ ہم ایک ترجمان کے ذریعے آپ کو ان معلوماتوں تک پہنچا سکیں۔

Gujarati

બિડેલી માહિતી તમે સમજો તે ખુબ જ અગત્યનું છે. જો તમારે વધુ મદદની જરૂર છે, કારણકે અંગ્રેજી તમારી પ્રથમ ભાષા નથી, તો કૃપા કરીને લ્યુટન બોરોગ કાઉન્સિલની એડમીશન-સ ટીમનો 01582548016 ઉપર જેટલો શક્ય બને તેટલો જલ્દી સંપર્ક કરો. જ્યારે અમારો સંપર્ક કરો છો, ત્યારે કૃપા કરીને અમને તમારું નામ, સરનામું, ટેલિફોન ક્રમાંક અને તમે જે ભાષા બોલો છો તે જણાવો, અમે તમને પાછો અનુવાદક સાથે કોલ કરી શકીએ તે માટે.

Hindi

यह बहुत महत्वपूर्ण है कि आप संलग्न जानकारी समझते हैं। यदि आपको और अधिक मदद की जरूरत है, क्योंकि अंग्रेजी आपकी पहली भाषा नहीं है, कृपया 548,01601,582 पर ल्यूटन बरो काउंसिल की प्रवेश टीम से जल्द से जल्द संपर्क करें। हम से संपर्क करते समय, आप हमें अपना नाम, पता और टेलिफोन नंबर और भाषा बता दें जिससे कि हम आपकी भाषा के अनुवादक के साथ आपसे संपर्क कर सकें।

Somali

Waa arin aad muhiim u ah inaad fahanto warbixinta halkaan ku lifaaqan. Haddii aad u baahan tahay caawinaad dheeraad ah, sababtoo ah Ingriisku ma aha luqadaada koowaad, fadlan kala soo xariir Kooxda Maamulka Guddiga Degmada Luton (Luton Borough Council's Admissions Team) 01582 54 80 16 sida ugu dhaqsaha badan. Markii aad nala soo xariirto, fadlan noo sheeg magacaada, ciwaanka iyo telefoon lambarkaada iyo luqada aad ku hadasho si aanu kugu soo wacno turjibaan.

Polish

Bardzo ważne, abyś zrozumiał załączone informacje. Jeśli będziesz potrzebował dodatkowej pomocy z uwagi na fakt, że angielski nie jest Twoim językiem ojczystym, prosimy o możliwie najszybszy kontakt z Zespołem ds. przyjęć Rady Miejskiej Luton pod numerem 01582 54 80 16. Prosimy o przedstawienie swojego imienia, nazwiska, adresu i numeru telefonu oraz języka ojczystego, abyśmy mogli oddzwonić z pomocą tłumacza.



Cardinal Newman Catholic School - Supplementary admission form

PART 1 - To be completed by the parent(s) or carer(s)

Full name of child (please write in capital letters)

Address

Postcode **Telephone number**

Gender (please circle): **Male / Female** **Date of Birth**

Religion: Catholic **YES / NO**

 Other Christian **YES / NO** Please specify

 Other (Non-Christian) **YES / NO** Please specify:

Catholic applicants and those from the Eastern Christian Church must provide the child's original Baptismal Certificate or Certificate of Catholic Practice to be photocopied

Current primary/junior school:

If a sibling currently attends the school, please give full name(s) and tutor group(s):

Name **Tutor Group**

Name **Tutor Group**

Details of Parent/Carer 1 – Name

Address **Telephone number**

Details of Parent/Carer 2 – Name

Address **Telephone number**

Is a Parent/Carer a member of staff at the child's school: **YES / NO**

Please provide the name, address and telephone number of a Priest/Minister of Religion who knows you and your child and will support your application.

Please inform your priest/minister that you have given his/her name for this purpose.

Name

Address

..... **Telephone**

Please make sure you provide your child's original Baptismal Certificate and/or Certificate of Catholic Practice or First Holy Communion Certificate directly to Cardinal Newman Catholic School to be photocopied.

Parents must also ensure they complete an application by either applying online or by completing a paper application form.

Is your child due to start high school next year?

If your child is in Year 6, there are some really important things you need to do before the end of this October.....

You must apply for a high school place by 31 October this year. If you don't, the chances of getting the school of your preference will be greatly reduced.

You must apply to our Admissions Team for a place even if:

- you have already made a previous application direct to the school
- your preferred school is not in Luton
- your preferred school is a faith school, a foundation school, an academy or a free school.

This flyer is just a brief introduction to the admissions process. You need to get a full copy of our ***How to apply for a school place for September 2026*** guide and read it carefully so you understand:

- how places are allocated if there are more applications than places available (the admissions criteria)
- how places were allocated last year so you can gauge the chances of getting your preferred school
- why at least one preference should be a realistic option
- why it is important that you apply before **31 October 2025**.

You can download our ***How to apply for a school place for September 2026*** guide by simply logging on to luton.gov.uk/school-admissions. Or you can call in at your child's Luton school. Alternatively, just call us and we will send you a copy. Either way, make sure you get this document – it is crucial that you understand fully how the admissions process works.

Applying for a school place is easy:

Apply using the online system

- Click on the **Admissions – Apply for a school place** icon.
- Click on the **Login or Register** button.
When using the online system for the first time go to the **Register for new account** link and follow the instructions.
Once you have registered, enter your email address and password to sign in.
- You will be sent a verification code via email.
- Click on the **New Application** button.
- Enter your details – **you must have parental responsibility for the child you are applying for.**

(Please see overleaf)

- Enter your child's UID number found at the top of the covering letter including your child's date of birth. Please note, if the system fails to verify your child's details, you will need to enter the details manually
- Enter your child's details.
- **School type** – select.
Secondary for the high school transfer and the upper school transfer.
Admissions round – select.
Admission to Year 7 for September 2026 – for the high school transfer.
- Make your child's application and submit.

Online applications are quick, simple to use and secure. There are easy step-by-step instructions too.

You get an automatic confirmation to show that your application has been received. You can also change your preferences at any time right up to the **31 October 2025** closing date.

Remember, each time you view or change your online application, you must re-submit.

Other ways to apply

Alternatively, you can apply for a school place by completing a paper application form. You can request an application form from your local Luton school or by going to luton.gov.uk/school-admissions and going to the **complete a school admissions general enquiry form** link.

Completed application forms must be returned to your child's current Luton school or the Admissions Team by **31 October 2025**.

Please only apply once – all applications are considered equally.

Catchment areas – you can look up your catchment area school at luton.gov.uk/school-admissions or by contacting the Admissions Team. Remember, if you want a place at your catchment area school, you must still apply and name that school as one of your preferences on the application form.

Applying for a place at a faith school – if you specify Cardinal Newman Catholic School as a preference, you will also need to complete the Cardinal Newman Catholic School – supplementary admissions form. Please make sure you provide the completed supplementary form and your child's original Baptismal Certificate and/or Certificate of Catholic Practice or First Holy Communion Certificate directly to Cardinal Newman Catholic School to be photocopied.

Applying for a place at a school outside of Luton – if you choose a faith school outside of Luton as one of your preferences, it is up to you to check with that school whether you also need to complete an additional form supplied by them. In all cases, you must still make an application through our Admissions Team at Luton Council as well.

Please note: If you are applying for a school outside of Luton, you must provide any additional documents/supporting information direct to the relevant local authority and/or the school(s) you are applying for. Documentation sent to Luton's Admissions Team **will not** be forwarded on to the relevant local authority and/or school.

Proof of address – if any of your preferred schools are oversubscribed you may be asked to provide proof of address. Children who gain a place at a school because their parents/carers have given a false address will have their place withdrawn.

Open evenings for high schools in Luton

School	Date	Time
Cardinal Newman Catholic School	2 October 2025	4pm – 8pm
Challney High School for Boys	16 October 2025	5.40pm – 7.30pm
Challney High School for Girls	16 October 2025	5pm – 8pm
Chiltern Academy	23 October 2025 Open Week – week commencing 20 October 2025 – By appointment only	5pm – 8pm
Denbigh High School	7 October 2025 8 October 2025 9 October 2025 13 October 2025 14 October 2025 15 October 2025 20 October 2025 21 October 2025 22 October 2025	10am, 1pm and 3.15pm 10am and 1pm 10am and 1pm 10am and 1pm 10am, 1pm and 3.15pm 10am and 1pm 10am and 1pm 10am, 1pm and 3.15pm 10am and 1pm All the above times are strictly by appointment only
Icknield High School	7 October 2025	6pm – 9pm
Lea Manor High School	25 September 2025	5pm – 7pm
Lealands High School	2 October 2025	4pm – 8pm
Putteridge High School	7 October 2025	5pm – 8pm
Queen Elizabeth School	9 October 2025	5pm – 7.30pm
Stopsley High School	2 October 2025	5pm – 8pm
The Chalk Hills Academy	2 October 2025	4pm – 7pm
The Stockwood Park Academy	9 October 2025	4.30pm – 7.30pm

If you are unable to complete an application and require assistance, please email the Access to Education Team at accesstoeducation@luton.gov.uk.

For further information and advice, please contact us:

**Admissions Team
Children, Families and Education Directorate
Luton Council
Town Hall
George Street
Luton
LU1 2BQ**

**Telephone number: 01582 54 80 16, Monday to Friday between 9am and 4pm.
Email address: admissions@luton.gov.uk**